



LOCAL 002-GETTING READY FOR THE 43RD ANNUAL CONVENTION

DATE: OCT 16-19

CONVENTION 2019
Edmonton Convention Centre
(Shaw Conference Center)
Wednesday, October 16, 2019
(registration)
Thursday, October 17, 2019
Friday, October 18, 2019
Saturday, October 19, 2019
**Local 002 Rooms are booked
at the Westin Hotel: 10135
100 St NW, Edmonton, AB T5J
0N7**

PRECONVENTION

Preconvention meeting will start at 1pm in the Centennial room at the Westin Hotel (located on the Mezzanine floor).
*NO lunch provided.
* Credentials will be handed out.
*Rooms are booked for the Local 002 delegates at the Westin Hotel. Room keys will be distributed by the Events Coordinator during the Local 002 preconvention meeting.
*Rooms are paid through local 002.
* **Members are responsible for amenities used at the hotel.**

TIME OFF REQUESTS

TIME OFF THROUGH AUPE

Submit time off requests for convention by Sept. 13, 2019.

<http://www.aupeconvention.org/getting-ready/convention-time-off-form/>

Your time off for local pre-convention meeting ½ day is on the form through the AUPE time off.

If you need to leave convention early-please advise a member of your local 002 executive. Sign in sheets must be signed for each day of convention.

HOSPITALITY ROOM

There will not be a breakfast provided. If breakfast is not included on your cheque from AUPE, you will be able to submit expense through Local 002.

Hours for the hospitality room will be announced at the Preconvention meeting. The hospitality room will be closed during regular convention activities.

Preconvention Training

Click on link for Pre-convention training which will be available online. Great for 1st time delegates!

<http://www.aupeconvention.org/convention-info/>

You will be receiving your delegate package through the mail. **If you are unable to attend, please send email to secretarylocal002@aupe.ca** as soon as possible.

Each delegate represents 100 members!

THIS IS ELECTION YEAR!